Paradise City Group (Brussels) Internship 2027
Operations Assistant at Paradise City

Paradise City Festival, one of the world's most sustainable music festivals, is looking for an enthusiastic operations intern to join our team. If you're looking for a hands-on internship where you play a real role in the operational side of festival production, this is it.

What you'll do

- Assist with the organisation of crew and volunteer scheduling, mobility, safety, F&B and other operational matters.
- Contribute ideas for process and budget improvements.
- Help prepare briefings for different departments and ensure structured administration, clear communication and proper follow-up of emails and action points.
- Flag and help resolve potential issues in planning or operations.
- Place orders with suppliers and manage follow-up.
- Support the operations team on-site during festivals.
- Contribute to financial tracking and post-festival processing.
- Roll up your sleeves wherever needed.

Who you are

- You are studying towards a relevant bachelor's or master's degree.
- You are organised, administratively strong and solution-oriented. You handle planning, deadlines and email follow-up with ease and keep a clear overview even when juggling multiple tasks.
- You have an eye for detail and always aim for the best outcome for the team and our visitors.
- You have an affinity with festivals and sustainability.
- You are proficient in MS Office. Experience with Zoho or Canva is a plus.
- You are fluent in Dutch and English.
- You are able to travel to our Brussels office and festival sites, and are available in June and July to experience our festivals firsthand and support the team on the ground.

From February to July 2027, you'll join a passionate team that takes your development seriously and experience the full build-up to our festival season. You'll gain hands-on experience and a unique insight into large-scale festival production, while contributing to one of the world's most sustainable events. Your ideas and initiative are valued here, and no two days look the same.

Interested? Send your CV and a short motivation to jobs@paradisecity.be.
We look forward to hearing from you.