# Paradise City Group (Brussels) Internship 2027
# Production Assistant at Paradise City

Paradise City Festival, one of the world's most sustainable music festivals, is looking for a hands-on production intern to join our team. If you want to understand how a festival actually comes together, from the first planning meeting to the final breakdown, this is your chance.

**You'll assist us in:**

- Planning & coordination: Help create, update and follow up on production schedules, timelines and project planning.
- Budget follow-up: Support the team in keeping production budgets and cost overviews accurate and up to date.
- Project management: Assist in coordinating different production projects, tracking deadlines and making sure action points don't slip through.
- Meetings & follow-up: Take meeting minutes, prepare action lists and follow up on outstanding tasks with the team.
- Warehouse & logistics: Support the organisation and coordination of production materials, equipment and warehouse activities.
- On-site production: Support the team during festival build-up, show days and breakdown.

**Who you are**

- You are studying Event Management, Production Management, Business Management or a related field.
- You are organised, detail-oriented and keep a clear overview even when things get busy.
- You are comfortable working with spreadsheets, planning tools and administrative tasks.
- You are proactive and not afraid to take initiative.
- You are a team player with a hands-on mentality.
- You are flexible and understand that festival production sometimes requires working outside regular office hours.
- You are fluent in English.

The internship runs from February to July 2027, covering the full build-up to our festival season. We offer a hands-on internship within a passionate production team where you'll work on real projects and real festivals. You'll get a genuine insight into what large-scale event production looks like from the inside, with plenty of room to take initiative and develop your skills along the way.

Interested? Send your CV and a short motivation to jobs@paradisecity.be.
We look forward to hearing from you.